Academy
SOLUTIONS VET

Module 25 – Medical File Modification History

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1. Foreword

Some graphics and descriptions presented in our online training modules may differ from your software version. The Solutions Vet Academy regularly updates its modules. However, this software is in continuous development.
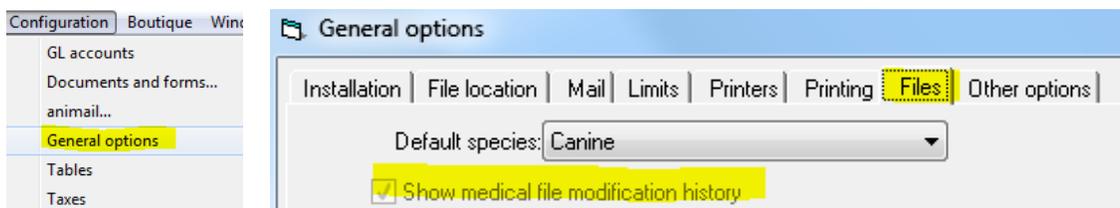
2. Notes in medical files

Veterinary establishments using a management software have to observe four rules in regards to notes added to their medical files:

- Indicate the date and time of all entries recorded in a file;

- Indicate any changes made to an entry already recorded in a file;

- Keep the original content of recorded entries even after they have been deleted;

- Be able to print the modification history.

Viewing and printing modifications made to medical files are now available in your software. This document explains how to configure and use the Medical file modification history.
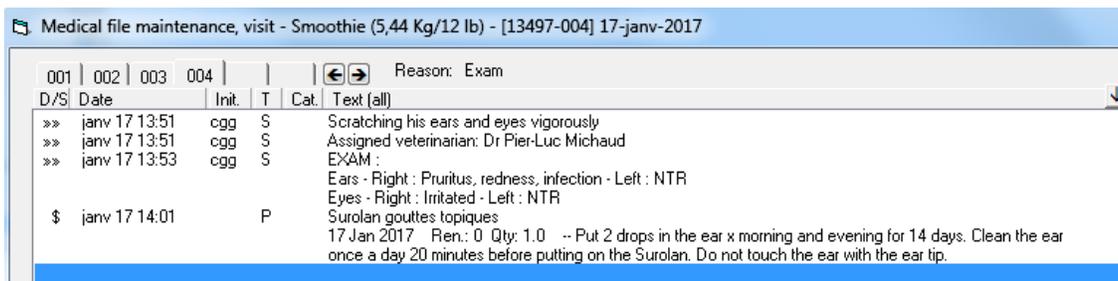
3. Medical file modification history configuration

To use the medical file modification history function: Go to "**Configuration**", **select "General options"** and then click on the **"Files"** tab. Check the box next to "**Show medical file modification history**".
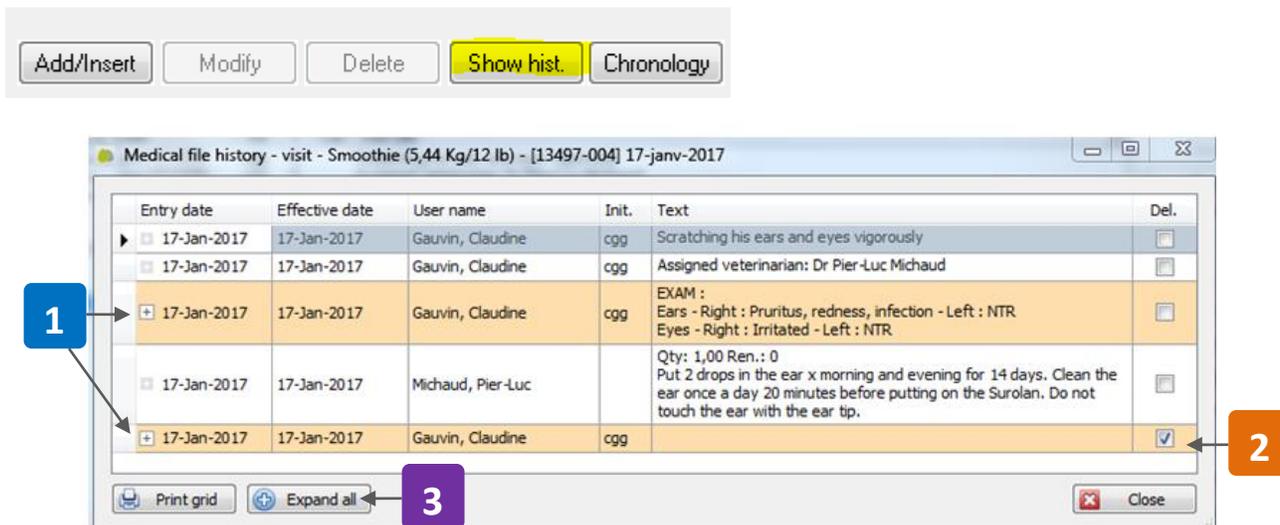

Note: Once this option is selected, it will remain indefinitely.

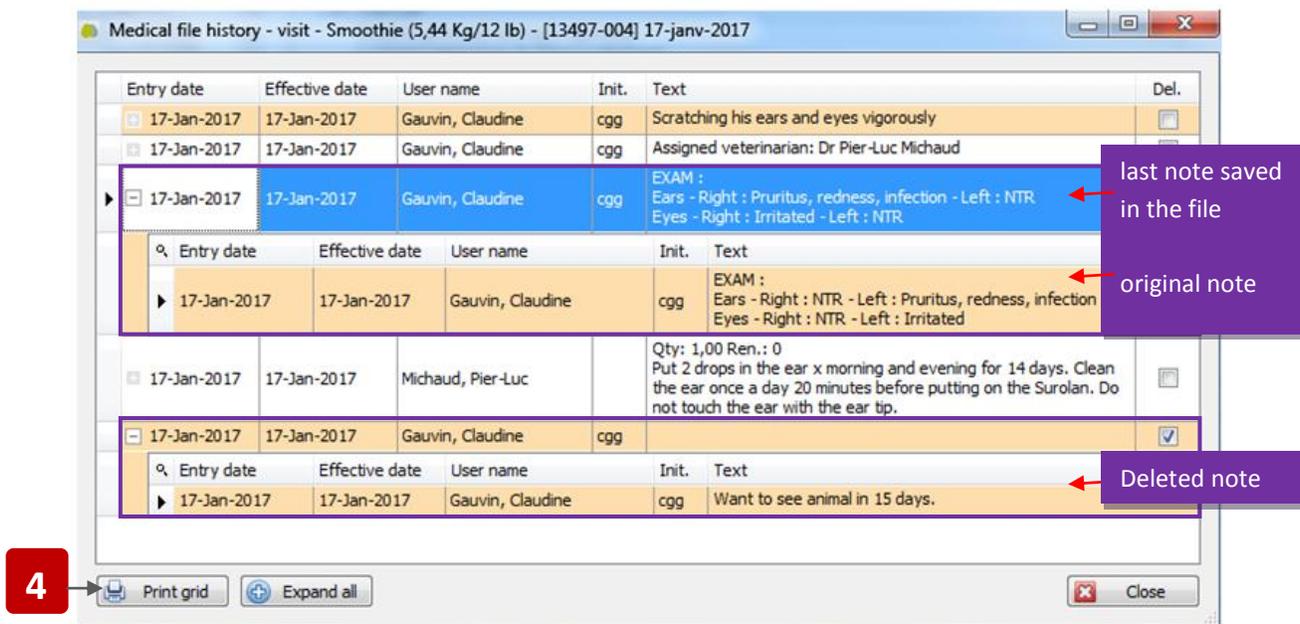## 4. Viewing and printing medical file modification history

Open a visit in which you have made a change or a notes deletion.

By clicking on the "**Show hist**." button, the history of the file notes will be displayed.

1. The **+** symbol in front of an entry date indicates that there have been modifications made to this entry.

2. When there is a checkmark in the "**Del**." column, it indicates that this specific entry has been deleted from the file.

3. To see the original notes, click on the "**Expand all"** button (or click on the **+** symbol in front of an entry date). In the example below we see a modification of the notes as well as a deletion.

4. To print the complete modification history, click on the "**Print grid**" button.

Here is an example.

The inscriptions originally inscribed appear in an orange background.

Medical file history - visit - Smoothie (5,44 Kg/12 lb) - [13497-004] 17-janv-2017

Entry date	Effective date	User name	Init.	Current SOAP Text	Del.
17-Jan-2017	17-Jan-2017	Gauvin, Claudine	cgg	Scratching his ears and eyes vigorously	☐
17-Jan-2017	17-Jan-2017	Gauvin, Claudine	cgg	Assigned veterinarian: Dr Pier-Luc Michaud	☐
17-Jan-2017	17-Jan-2017	Gauvin, Claudine	cgg	EXAM : Ears - Right : Pruritus, redness, infection - Left : NTR Eyes - Right : Irritated - Left : NTR	☐
17-Jan-2017	17-Jan-2017	Gauvin, Claudine	cgg	EXAM : Ears - Right : NTR - Left : Pruritus, redness, infection Eyes - Right : NTR - Left : Irritated	
17-Jan-2017	17-Jan-2017	Michaud, Pier-Luc		Surolan Qty: 1,00 Ren.: 0 Put 2 drops in the ear x morning and evening for 14 days. Clean the ear once a day 20 minutes before putting on the Surolan. Do not touch the ear with the ear tip.	☐
17-Jan-2017	17-Jan-2017	Gauvin, Claudine	cgg	<The SOAP text is empty>	☑
17-Jan-2017	17-Jan-2017	Gauvin, Claudine	cgg	Want to see animal in 15 days.	